

**Rehabilitation International
Global Disability Development Fund / Africa Fund
Final Report**

1. Executive Summary: the template below is only a guideline; however, please do not go over 5 pages.
2. Appendix with photos, links to materials made and other supporting materials.
3. Financial Report, signed by your finance manager, all Project Holders and Representative of your Board of Governors

Project: Workshop on Accessible Information Communication Technology AND Web-Based Vocational Skills	Report No.:
Organization: Fuhong Society of Macau	Name of Project-in-charge: Ms. CHAU Wai I, Jennifer
Approved Funding: USD 89,700.00	Actual amount spent: USD89,708.23
Reporting Period:	

Executive Summary (not more than 5 pages):

1. Brief overview of your project and objectives

Information Communication Technology (ICT) is becoming a key driver for the successful employment of Person with Disabilities (PwDs) due to its permeation and proliferation of ICT in the world of work. ICT has changed how people build their skills, how they search for work, how they do their work, etc. The internet and digital technologies are also changing how entrepreneurs, people who are self-employed, and freelancers are raising capital, finding clients, and selling services. Many PwDs pursue self-employment due to the barriers of getting jobs in the competitive labour market. The internet and digital technologies are changing the field of self-employment and entrepreneurship through online work.

Digital technologies have brought unprecedented opportunities to the Asia-Pacific region, where PwDs, on the one hand, face challenges in tapping the potentials presented by the Internet and on the other hand could significantly improve their employment and entrepreneurship. The Rehabilitation International Asia and Pacific Regional Conference 2019 (RIAPRC 2019) offers a back to back workshop to better prepared the candidates for the digital era.

The Workshops on Accessible Information Communication Technology and Web-Based Vocational Skill was conducted on 23 - 25 June 2019 cum RI Asia Regional Conference 2019. The purpose and objectives were to provide a training opportunity on accessible information and technology, to provide a platform for exchange and sharing of disability-inclusive and innovation and to promote an inclusive and harmonious

community through web accessibility and information.

2. Key output, outcomes and how you have measured them (as in the original proposal: if these were achieved or not and your comments)

The three days workshop was well structured and balanced, with 50% focused on Accessible Information Communication Technology tools and skills, whereas the other 50% focused on Vocational Skills. The instructors were professional of Accessible Information Communication Technology, provided rich knowledge and information for delegates who attended.

A questionnaire was set to measure the responses on the Contents, the instructors, and the delegates' objectives check for each session of the workshop. The results were very positive and were at the upper quartile for good and excellent rate. The delegates agreed that the objectives of the workshops were well-defined and allowed them to acquire new knowledge and ideas to enhance their personal development in Accessible Information Communication Technology. The delegates claimed they could effectively learn about the tools and skills from the contents of the workshop. They also agreed the content pertained to their current job profile. The knowledge they gained was practical and abled them to apply the skills they learned onto work, business or organization.

3. Challenges and Issues arising and solutions

Withdrawal of delegates

Two delegates had to withdraw the workshop due to late visa application three weeks before the start of the workshop. We tried to recruit delegates but other potential delegates faced the same visa issue as it had passed the deadline of visa application. Therefore, only 18 delegates were expected to join the workshop.

One delegate was stuck at the transit of Hong Kong International Airport as he did not have a Hong Kong transit visa. Therefore, he was unable to enter Macau via Hong Kong and had to purchase a ticket back home immediately. Therefore, it ended up 17 delegates who are able to attend the workshop.

Knowledge background of the delegates

Some of the delegates are IT staffs and have knowledge of Accessible Information Communication Technology; some even had experience working on accessible websites, while the other delegates have only basic knowledge of using computers. Therefore the structure of the workshop was too difficult to fulfill all delegates. It was noticed that some delegates found it difficult to follow the tasks assigned by the instructors, especially on the sections about Web-Based Vocational Skills. Assistants and helpers focused on explaining and assisting the delegates who are behind at the sections, and the coordinator gave a well-informed summarize at the end of each section to help the delegates to gain a better understanding of the sections. In addition, the Q&A section at the end of each day played a huge role in helping the delegates in declaring the confusion and misunderstandings of the delegates.

4. Self-evaluation and Lessons Learned

Overall, the Workshop was highly appreciated by the delegates. It was a successful workshop that the delegates had learned the course subjects well and were happy to bring home to share with their organization, or to help with their employment. It is planned to

conduct a further post-workshop follow-up evaluation in 9 months, which will be held on February 2020.

5. Suggestions for dissemination

Good respond rate of application through the promotion of email and website, it is suggested the same way of dissemination can be used to recruit delegates in the future.

6. Recommendations (both for your own organization and other organizations working in the same thematic areas)

It was suggested that the duration of similar future workshops could be longer. It would allow more time for hands-on experience and would make the delegates less intense. Also, it would be useful to send the delegates any course booklets and materials sooner so that they could preview and appreciate the workshops' objectives and outlines. After the workshops, it would also be useful to allow the download of the workshops' contents for sharing, also providing a recap of the sessions to help refresh their memory.

Appendix 1: photos of the workshop



Delegates listened carefully to the instructor

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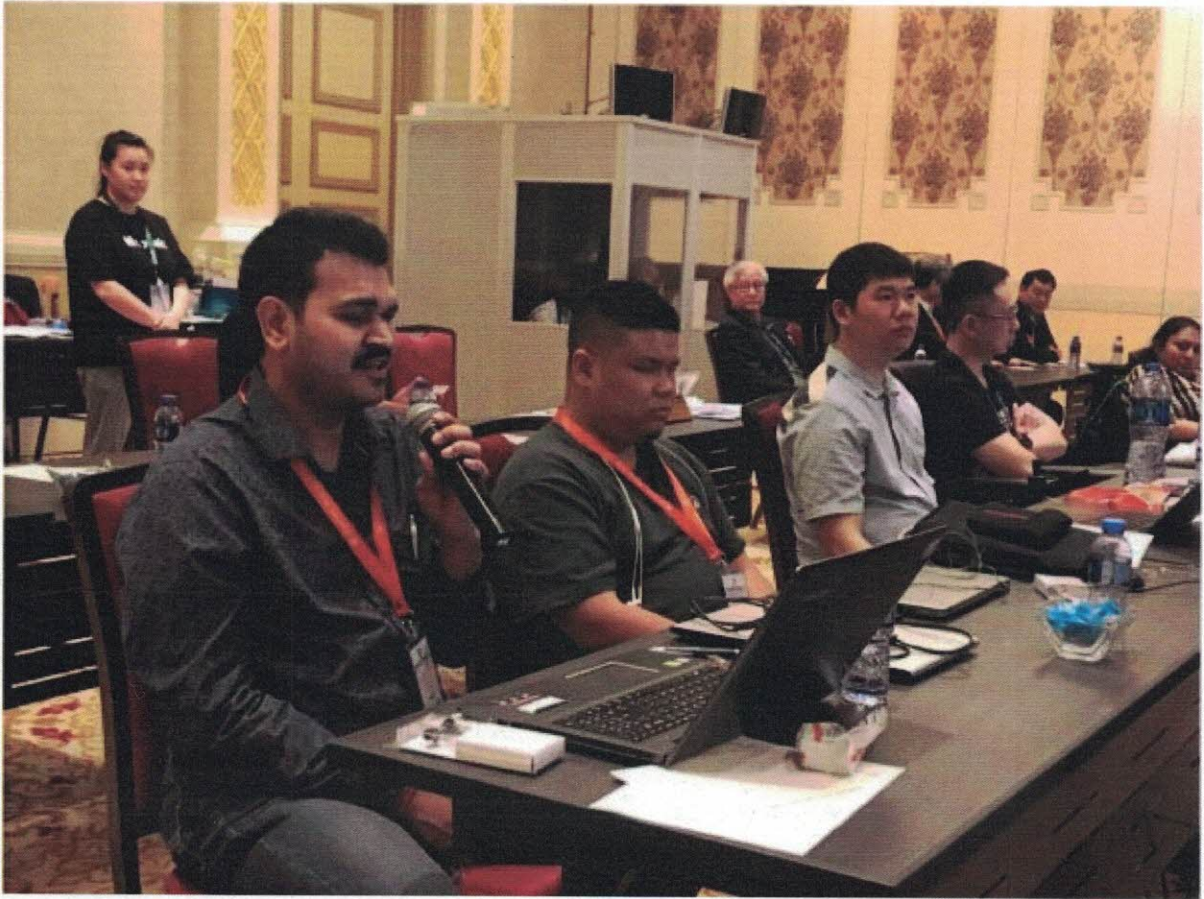


Establish friendship



Delegates actively participated

M



Delegates declares enquiries in the Q&A section



Group photo at the welcome dinner

A handwritten signature in blue ink, located in the bottom right corner of the page.



Certificate ceremony

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Appendix 2: Website links of the workshop

Official website with PPT download links

<https://www.rimacau2019.org/information-communication-technology-ict/>

Workshops on Accessible Information Communication Technology And Web-Based Vocational Skills



RIAPRC 2019 MACAU

Together, Leaving No One Behind,
In Disability-Inclusive and Rights-Based Progress.



01



Workshops on Accessible Information Communication Technology And Web-Based Vocational Skills

(23-25 June 2019 @ Macau SAR, PRC)

22 June, 2019		
from 09:00	Arrival & Registration	
18:30 - 20:00	Dinner	
June 23, 2019 (Day 1)	ICT Assistive Tools and Web Accessibility	Speakers
09:00 - 10:30	Inclusive Design + Accessibility at Microsoft	Aiken Sam - Microsoft
11:00 - 12:30	ICT Accessibility and its Impacts	Dr. Ivan Su - SAHK
13:30 - 15:00	Web Accessibility WCAG 2.1 and Training I	Terry Wong and WAFa Team of HKBU
15:30 - 17:00	Web Accessibility WCAG 2.1 and Training II	
17:00 - 17:30	Q & A Discussion	
18:00 - 20:30	Welcome dinner	
June 24, 2019 (Day 2)	DAISY Products training	Speakers
09:00 - 10:30	DAISY Introduction	(Hiroyuki Murakami/ Tatsuo Nishizawa - JSRPD)
11:00 - 12:30	HANDS on Training of DAISY	
13:30 - 15:00	Let's find DAISY	
15:30 - 17:00	Hong Kong DAISY Experience	Lynda Chung and CBPC Team
17:00 - 17:30	Q & A Discussion	
18:00 - 20:30	Dinner	
June 25, 2019 (Day 3)	Web Based development	Speakers
09:00 - 10:30	Canyou eCommerce	Huang Fei - Hong Canyou
11:00 - 12:30		
13:30 - 15:00	Modern Web Design	Hon Prof T.H. Tse - The University of Hong Kong
15:30 - 17:00	Web Development without Coding: Real-World Experience with the RI Regional Conference Website	Danny Pak-kin Fan - AIDA
17:00 - 17:30	Q & A Discussio	
17:30 - 18:00	Closing ceremony and presentation of certificate of attendance	
18:30 - 21:00	Dinner	



Workshop on Accessible ICT and Web-Based Vocational Skills

23–25 June 2019 @ Macau

Information Communication Technology (ICT) is becoming a key driver for the successful employment of Person with Disabilities (PwDs) due to its permeation and proliferation of ICT in the world of work. ICT has changed how people build their skills, how they search for work, how they do their work, etc. The internet and digital technologies are also changing how entrepreneurs, people who are self-employed, and free-lancers are raising capital, finding clients, and selling services. Many PwDs pursue self-employment due to the barriers of getting jobs in the competitive labour market. The internet and digital technologies are changing the field of self-employment and entrepreneurship through online work.

Digital technologies have brought unprecedented opportunities to the Asia-Pacific region, where PwDs, on one hand face challenges in tapping the potentials presented by the Internet and on the other hand could significantly improve their employment and entrepreneurship. Global Disability Development Fund (GDDF) of Rehabilitation International is intended to support projects and activities that bring direct or indirect benefit to persons with disabilities. This time it offers a back to back workshop to better prepared the candidates for the digital era.

Purpose and objectives

- (1) To provide a training opportunity on accessible information and technology.
- (2) To provide a platform for exchange and sharing of disability-inclusive and innovation.
- (3) To promote an inclusive and harmonious community through web accessibility and information.

Coordinator

Mr. Benjamin Kam-ming Wong



Benjamin Kam-ming Wong is a business management and IT professional. After 26 years with GE Information Services, he has retired and remains active in both volunteering and NGO work, and is currently on a few eCommerce and IT companies' boards of directors in Asia. Ben graduated from the Hong Kong Baptist University and received an MBA from University of Macau. He is elected as a Fellow of the British Computer Society and a Chartered Information Technology Professional [FBCS CITP].

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6.23

09:00-10:30

Inclusive Design + Accessibility at Microsoft



Mr. Aiken Sam

Account Technology Strategist, Microsoft Macau Limited

Mr. Aiken Sam is an experienced technical advisor and has served as Account Technology Strategist at Microsoft Macau Limited since 2007. Before joining Microsoft, he worked as Head of Division of Research and Development in Identification Services Bureau of Macao SAR Government.

Objectives of the Workshop

Our mission is to empower every person and every organization on the planet to achieve more. It articulates what we've always believed: Anyone, empowered by the right tools, can do anything. But the stark reality is billions of people are excluded from using the things we make. And this exclusion is created by our own design. Design effects how people experience our products, services, and culture

As a result of participating in this workshop, you will be better able to

- Understand the inclusive design and accessibility principles at Microsoft
- Build collaboration with accessibility features in Microsoft 365

Identify the power of AI for accessibility and make a positive impact

Outlines

- Introduction to our Global Diversity and Inclusion Strategy
- Our accessibility standards and how we apply to our products
- Our inclusive design principles and how we promote and educate people in Microsoft
- Demonstration: Accessibility features in Microsoft 365
- AI for accessibility and case sharing

Mr.



6.23

11:00-12:30

ICT Accessibility and its Impact on the Participation of People with Developmental Disabilities in Everyday Activities across the Lifespan



Dr. Ivan Su Yuen-wang

Senior Manager (Professional Development), SAHK

Dr. Ivan Su Yuen-wang is a physiotherapist by training, and received his doctorate in Health Science from the Hong Kong Polytechnic University (PolyU). He joined SAHK in 1987 and was appointed as Senior Physiotherapist in 1992, and is now Senior Manager of Professional Development in SAHK. He specializes in curriculum development for adults with developmental disabilities and in community-based rehabilitation services development for people with acquired conditions.

Ivan has served as a member of the Advisory Committee on Rehabilitation Sciences for PolyU from 2012 to 2014, and is currently an Executive Committee member of the Hong Kong Physiotherapy Association and an Accreditation Panel member of the Physiotherapists Board.

Objectives of the Workshop

To provide an understanding of how accessible ICT products can enable and engage people with differing special needs in different age groups

Outlines

An introduction to and hands on experience (selected products only) of:

- (1) a range of adaptive switches for users to engage in everyday communication, education activities, productive tasks, and rehabilitation training;
- (2) standalone mobile applications (Apps) for promoting language and social skills for preschoolers;
- (3) flip classroom teaching via on-line learning platform for the school aged;
- (4) live streaming class for home-bound students;
- (5) a cloud-based mobile App for mobile phone-like communication for adults with difficulties in using speech and writing to communicate;
- (6) an interactive eyeball tracking system for non-verbal adults with severe physical disabilities to engage in web-browsing and communication.



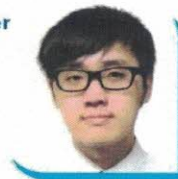
6.23

13:30-15:00
15:30-17:00

Web Accessibility WCAG 2.1 And Conformance evaluation



Ms. Peggy Ko, Executive Director Mr. Terry Wong, Project Manager
Mr. Daniel Cheng, IT Officer Ms. Lam Yu Ching, IT Officer
WAFA (Web Access For All) Team, Hong Kong Blind Union



Terry Wong and Daniel Cheng

WAFA (Web Access For All) team is a social enterprise project of the Hong Kong Blind Union established in 2013 to bridge digital divide as well as to promote web accessibility through accessible digital technology. The service scopes of WAFA include accessibility evaluation, design, and consultation for website and mobile apps, as well as providing training programs for corporate management and design professionals.

Since its establishment, WAFA has evaluated over 200 websites and mobile apps for government departments and organizations from the private and public sectors. The team is composed by a group of trained professionals, including visually impaired and sighted persons, who are familiar with the international standards of web accessibility.

Objectives of the Workshop

- Understand how people with disabilities access the web;
- Learn the latest accessibility requirement in WCAG 2.1;
- Best practices in implementing web accessibility assessment.

Outlines

- Overview of web accessibility;
- Hands-on session showing the use of assistive technologies;
- Introduction to WCAG 2.1 and its four basic design principles;
- WCAG 2.1 conformance requirements;
- Process for conformance evaluation of websites for accessibility

Dr.



6.23

09:00-10:30
11:00-12:30
13:30-15:00

Let's find DAISY!

Mr. Hiroyuki Murakami, Director of JSRPD
Mr. Tatsuno Nishizawa, Advisor of JSRPD



Hiroyuki Murakami and Tatsuno Nishizawa

Mr. Hiroyuki Murakami is Director of Information Center Japanese Society for Rehabilitation of Persons with Disabilities (JSRPD). He was Sales Engineer at Softbank Research Institute and Sales Engineer promoting DAISY projects at Shinano Kenshi Company Limited. He joined JSRPD in 2000 and has been Manager of the Managing Division, and has served as Director of the Information Center promoting DAISY since 2016.

Mr. Tatsuno Nishizawa is Advisor of the Japanese Society for Rehabilitation of Persons with Disabilities (JSRPD). He is a DAISY specialist with more than 20 years' experience, and produced the world's first DAISY player in 1998 as R&D engineer at Shinano Kenshi Co., Ltd. He has been promoting DAISY textbooks for Japanese students with Learning Disabilities (LD) at JSRPD since 2017.

Objectives of the Workshop

Knowing the difficulty of people with reading difficulties for print materials, and having experiences the effectiveness of DAISY as accessible information.

It also has basic knowledge on production methods and browsing environment.

Outlines

Session 1: Introduction

- Definitions of DAISY and accessibility
- Case study in education fields (DAISY textbooks for Japanese students with LD)

Session 2: Hands on training

- Create, Brows DAISY contents by yourself
- DAISY tools in the markets place

Session 3: Let's find DAISY!

- What are the key issues as accessible contents (DAISY)?
- How can you achieve accessible contents?
- What can you do for yourself and for the others?

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6.24

15:30-17:00

Hong Kong DAISY Experience

Ms Lynda Chung, Supervisor Ms Tsang Sui Kiu, Development Officer
Ms. Anita Yeung, Officer Ms Rita Cheung, Officer

Centralised Braille Production Centre (eBook Team)
The Hong Kong Society for the Blind



The Centralised Braille Production Centre (CBPC) officially commenced operations in 1986, appointed by the government to produce all braille materials for blind people in Hong Kong. Immediately after the Copyright Exemption for Persons with Print Disability was introduced in 2007, CBPC developed braille eBooks and an eBook Reading Program accordingly. In 2008, the Hong Kong's first Internet Braille eBook Reservation System was also introduced.

In an attempt to address the frustrating inaccuracy of Cantonese Text-to-Speech (TTS), CBPC started a project in 2014 to turn Braille books that are phonetic based into Braille audio DAISY books. In 2016, CBPC started another project to produce ePub3 eBooks.

Objectives of the Workshop

- Understand various output formats of DAISY books through production experience
- Understand environmental factors (legal, cultural and core values, etc) that may affect development direction

Outlines

- Share Hong Kong's experience in producing traditional recorded DAISY books (non-text-books)
- Share how the local Copyright Exemption for persons with a print disability affect development direction
- Share the extent Text-to-Speech accuracy on local dialect affect development direction
- Share Hong Kong's experience in producing Braille audio DAISY books and ePub3 eBooks via DAISY pipeline



6.25

09:00-10:30
11:00-12:30

Distant Employment Project for 10,00 PwDs in 100 cities



Mr. Huang Fei-hong

Secretary General, Shenzhen Zhengweining Charity Foundation

Huang Fei-hong joined Canyou in 2007. He is one of the founders, followed Mr. Liu Yong and other five colleagues to form the Canyou Animation Culture Development Company Limited, and became the General Manager in 2008. He was stationed in Shandong in 2011 and established Shandong Canyou Technology Company Limited as the Deputy Chief. In response to Shenzhen's policy of supporting Kashgar, and as part of the soft power of Shenzhen well-being supporting Xinjiang, Canyou of Kashgar was established in 2013, and Huang took up the General Manager position. As far, the challenge of skills improvement and employing the 1,200 ethnic minorities with disabilities has been resolved, enabling national unity with significant contribution. It was highly recognized by the China Central Government for "the Luminous point of employment of persons with disabilities (PwD) and the model of national unity" and was complimented as the "National Model of Ethnicity Unity and Advancement" in 2014.

In 2015, after completing the work in supporting Xinjiang, Huang returned to the Zhengweining Charity Foundation as the Deputy Secretary General and then Secretary General. He has actively promoted the training and public welfare employment projects for PwDs. The "Distant e-commerce Employment for 10,000 PwDs in 100 Cities" was launched in collaboration with Alibaba, local government and the China Disabled Persons Federation. The project has trained more than 20,000 people over 100 cities in more than 20 provinces across China. Nearly 10,000 people have achieved employment. It has become a national model for precision poverty alleviation.

Objectives of the Workshop

To explore a new path for e-commerce training and employment for the PwD through the leverage on Taobao's "Cloud Customer Service" as public welfare project platform, to effectively improve the employment and entrepreneurship of the PwD, to help the PwD to gain employment opportunities and social respect, and to make their employment dreams come true, to build up self-confidence through work satisfaction and guide more PwD to actively participate in the "Internet +" construction, and to promote the PwD to progress in a synchronized manner.

Outlines

1. Background
2. Project introduction
3. Project specific requirements and content
4. Project effectiveness
5. Project model
6. Experience



6.25

13:30-15:00

Modern Web Design

Prof. T.H. Tse

Honorary Professor, The University of Hong Kong



T.H. Tse received the PhD degree from the London School of Economics and was a visiting fellow at the University of Oxford. He is now an honorary professor in computer science at The University of Hong Kong after retiring from the full professorship in 2014. He serves as the steering committee chair of the IEEE International Conference on Software Quality, Reliability, and Security. He is ranked as no. 2 among international experts in test cases. He was selected for a best teacher award by the Faculty of Engineering at The University of Hong Kong.

Prof. Tse is active in serving the community. He was the matchmaker for a \$100 million donation to The University of Hong Kong. He is the patron of the Accessible IT Development Association, a vice-chairperson of Rehabilitation Alliance Hong Kong, and a council member of SAHK. He is well noted for his graphic designs and accessible web designs for non-government organizations.

Prof. Tse was awarded an MBE by The Queen of the United Kingdom.

Objectives of the Workshop

To introduce the fundamental concepts and real-world practices in modern web design

Outlines

1. Web design versus web development
2. Web layout design
3. Accessible web design
4. Responsive web design
5. Web development techniques and content management systems



6.25

15:30-17:00

Web Development without Coding: Real-World Experience with the RI Regional Conference Website



Mr. Danny Pak-kin Fan

Project Manager, Accessible IT development Association (AIDA)

Danny Pak-kin Fan is a project manager of AIDA, leading a team of people with a disability in web design and development projects. Other than the AIDA engagement, he is an IT engineer of Seiko Epson Corporation, one of the world's largest manufacturers of imaging-related equipment.

Danny received the Bachelor of Management Studies degree from The University of Hong Kong.

Objectives of the Workshop

1. To introduce the fundamental concept and real-world applications in web development without coding.
2. To demonstrate the practical experience in the RI Regional Conference website.

Outlines

1. Trends in web development
2. Web development using WordPress
3. How AIDA members collaborate as a team from home
4. Using a plugin to implement the RI Regional Conference Online Registration system



Acknowledgment

Organizing Committee

Maria de Fatima Salvador dos Santos Ferreira
Kwok, Kin Fun Joseph
You, Liang
Chan, Choi Fat
Wong, Hou
Li, Pak Ho Simon
Chau, Wai I Jennifer
Ng, Hang Sau

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Ng, Hang Sau
Chan, Wan Fung Nerissa

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Executive Team

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Ho, On I Annie
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Helpers

Wong, Chun Pong James
To, Shuk Yi Shirley
Chan, Ka Yiu Rita
Huang, Ke CoCo

Supporters

Escola São João de BRITO
Macau University of Science and Technology
Sheraton Grand Macao Hotel, Cotai Central

Special Thanks

Line Production support Ltd.
People For People Recruitment and Consulting Services
Accessible Travel Agency of Caritas Macau



Appendix 4: List of Delegates

No	First Name	Last Name	Nationality	Type of Disability
1.	Paul Kevin	Galo	Philippines	Physical
2.	Ka Chon	Leong	China (Macau)	Visual
3.	Marcia Cristine	Pessoa	Brazil	No
4.	Ronilo	Jesusco	Philippines	No
5.	Lucia Emilia	Vieira Guedes	Brazil	Physical Visual
6.	Haroldo de	Oliveria Filho	Brazil	No
7.	Sai Padma	Bellana	India	Physical
8.	Pragnanand	Busi	India	No
9.	Kher Ching	Ng	Malaysia	Learning Difficulties
10.	Lining	Sun	China (Beijing)	No
11.	Raghu Nath	Gyawali	Nepal	No
12.	Ramdas	Shivhare	India	Visual
13.	Omer	Pervaiz	Pakistan	No
14.	Laxmi	Nepal	Nepal	Visual
15.	Yuedan	Wu	China (Guangzhou)	No
16.	Ka Leng	Cheng	China (Macau)	Physical Visual
17.	Iok Seng	Che	China (Macau)	Visual
18.	Murugeswaran	Veerasamy	Malaysia	Physical

Or.

Appendix 5: List of Coordinators, Assistants and helpers

First Name	Last Name	Nationality	Post at the workshops
Benjamin Kam Ming	Wong	China (Hong Kong)	Workshops Coordinator
Chin Ieng	U	China (Macau)	Workshops Coordinator
Ke	Huang	China (Shanghai)	Workshop Assistant
Skuk Yi	To	China (Hong Kong)	Workshop Assistant
Ka Yiu	Chan	China (Hong Kong)	Workshop Assistant
Joseph	Kwok	China (Hong Kong)	Helper
Victoria	Wong	China (Hong Kong)	Helper
Hang Sau	Ng	China (Hong Kong)	Helper
Wan Fung Nerissa	Chan	China (Hong Kong)	Helper

CR

Financial Report

Item	Item Description	Unit price	Qty	Total
Accommodation	Single 22/06/2019-23/06/2019	US\$250.00	9	US\$2,250.00
	Twin 22/06/2019-23/06/2019	US\$270.00	11.5	US\$3,105.00
	Single 23/06/2019-24/06/2019	US\$160.00	13	US\$2,080.00
	Twin 23/06/2019-24/06/2019	US\$180.00	11.5	US\$2,070.00
	Single 24/06/2019-25/06/2019	US\$160.00	9	US\$1,440.00
	Twin 24/06/2019-25/06/2019	US\$180.00	14.5	US\$2,610.00
	Single 25/06/2019-26/06/2019	US\$160.00	6	US\$960.00
	Twin 25/06/2019-26/06/2019	US\$180.00	13.5	US\$2,430.00
	Single 26/06/2019-27/06/2019	US\$160.00	4	US\$640.00
	Twin 26/06/2019-27/06/2019	US\$180.00	12.5	US\$2,250.00
	Single 27/06/2019-28/06/2019	US\$160.00	3	US\$480.00
	Twin 27/06/2019-28/06/2019	US\$180.00	10.5	US\$1,890.00
	Single 28/06/2019-29/06/2019	US\$160.00	2	US\$320.00
	Twin 28/06/2019-29/06/2019	US\$180.00	10.5	US\$1,890.00
Subtotal:				US\$24,415.00
Catering	lunch and tea breaks (23/06/2019)	US\$301.50	33	US\$9,949.50
	lunch and tea breaks (24/06/2019)	US\$301.50	36	US\$10,854.00
	lunch and tea breaks (25/06/2019)	US\$301.50	36	US\$10,854.00
	Dinner (22/06/2019)	US\$30.00	32	US\$960.00
	Dinner (23/06/2019)	US\$40.00	40	US\$1,600.00
	Dinner (24/06/2019)	US\$25.00	34	US\$850.00
	Dinner (25/06/2019)	US\$25.00	34	US\$850.00
	Daily Allowance	US\$75.00	17	US\$1,275.00
Subtotal:				US\$37,192.50
Travel of Instructors, Coorindators, Assistants, Helpers and Delegates	return airfare of Instructors			US\$2,306.05
	return airfare of Coorindators, Assistants, Helpers			US\$464.68
	return airfare of Delegates			US\$8,574.00
	board and lodging for both workshop and Conference			US\$1,912.00
Subtotal:				US\$13,256.73
Instuctors fees	Instuctors fees	US\$125.00	12	US\$1,500.00
Subtotal:				US\$1,500.00
Translation	Two SI Booth with two translators	US\$2,720.00	3	US\$8,160.00
Subtotal:				US\$8,160.00
Booklet and Certificate	Workshops Booklet	US\$1.00	40	US\$40.00
	Certificate	US\$0.50	20	US\$10.00
Subtotal:				US\$50.00
Stationary and Tools	Electric tools			US\$230.00
Subtotal:				US\$230.00
Insurance	Insurance (23-25/06/2019)			US\$154.00
Subtotal:				US\$154.00
RIAPRC registration fee	Rehabilitation International Asia and Pacific Regional Conference Registration fee (26-28/06/2019)	US\$150.00	5	US\$750.00
Subtotal:				US\$750.00
Administration cost	Administration			US\$4,000.00
Subtotal:				US\$4,000.00
Total:				US\$89,708.23